

Maria Voukelatou | CV

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EDUCATION & PROFESSIONAL QUALIFICATIONS

Tilburg University, Tilburg NL

Aug 2019 – Aug 2020

Master of Laws, Law and Technology

Thesis Title: “Algorithmic Journalism-Legal liability in the bots era”

European University of Cyprus, Nicosia CY

Sept 2013 – June 2017

Bachelor of Laws

Distinction: Won 1st place in the Legal Seminar organized by the Central Bank of Cyprus, debating the responsibility of banks as payment service providers for unauthorized payments transactions.

National and Kapodistrian University of Athens, Athens GR

Sept 2012 – June 2013

Political Science and Public Administration (Postponement of Studies)

Geitonas School, Athens GR

Sept 2009 – June 2012

High School Diploma (Apolytirio) with Distinction

WORK EXPERIENCE

Voukelatos & Associates Law Office, Athens, Greece

Aug 2020 – Present

Attorney at Law and Data Protection Counsel (Athens Bar Association Member: August 2020, Athens Court of First Instance)

- Help businesses and organizations achieve adequate compliance with European privacy regulations in their operations.
- Draft data protection policies.
- Advise clients on data and privacy issues.
- Conduct legal research, draft and negotiate contracts, draft legal pleadings, and defend clients in court for several commercial, civil, administrative, and criminal law cases.
- Manage and monitor all corporate issues for leading Greek media organisations (TV channel, newspaper, and magazines).
- Consult on Intellectual Property issues and file trademark applications.
- Manage the office records and liaise with courts, land registries and public services regarding applications and issue of relevant legal documents.
- Ensuring the retention of clients by displaying professionalism as well as catering to any administrative needs, requests or required information.

Nopi Tintzoglidou & Associates Law Office, Athens, Greece

Oct 2020 – Aug 2021

Data Protection Counsel

- Help businesses and organizations achieve adequate compliance with European privacy regulations in their operations.
- Conduct legal research and draft data protection policies.
- Advise clients on data and privacy issues.
- Lodge complaints with Hellenic Data Protection Authority on behalf of clients.

G. Voukelatos & Associates Law Office, Athens, Greece

July 2017 – July 2020

Trainee Lawyer (Athens Bar Exams: June 2019)

- Managed and monitored all corporate issues for leading Greek media organisations (TV channel, newspaper, and magazines), including working at the client’s premises on a weekly basis.
- Assisted the Senior Lawyer in managing a defamation case involving defamatory Google search results: won the court case (1st Greek court ruling), completed the court order and submitted it to Google; comments were subsequently removed by Google Search.

- Participated in monthly General Assembly meetings which update employees about ongoing legal cases, gaining an overall understanding of business priorities and activities.
- Defended company and journalists against multiple cases of defamation charges: wrote defence pleadings and attended trial to support the Senior Lawyer.
- Prepared and filed a debt collection lawsuit and presented the case in court, examining and cross-examining witnesses.
- Conducted legal research and drafted legal pleadings for several commercial, civil, and criminal law cases.
- Managed the office records and liaise with courts, land registries and public services regarding applications and issue of relevant legal documents.

Karatzas & Partners Law Firm, Athens, Greece
Trainee Lawyer

June – Sept 2018

- Supported the Senior Lawyer to defend bank in a fraud lawsuit: conducted legal research, drafted the legal pleading, participated in witness questioning and drafted the affidavits.
- Prepared a debt collection lawsuit.
- Translated pledge agreements and minutes of board meeting between Greek and English.
- Facilitated meeting for the signing of a syndicated loan; duties included welcoming bank representatives and ensuring the correct contract signing.
- Advise foreign clients on Greek legal issues concerning commercial law.
- Conducted due diligence for M&A transactions.

Central Bank of Cyprus, Legal Intern, Nicosia, Cyprus
Internship

Feb – May 2017

- Prepared legal index of banking law cases to be used as judicial precedents by lawyers defending the bank in bail-in cases.
- Received an outstanding end of internship performance assessment which was sent to the European University of Cyprus Faculty of Law.

PROFESSIONAL TRAINING

‘AI & Law’, 21 hours, Lund University via Coursera, 1 May 2024 - 1 June 2024 (Pending)

‘Level 3 Award in Wines’, 46 hours, Wine & Spirit Education Trust, 8 April 2024 - 4 July 2024 (Pending)

‘Cutting Edge Issues in Communications, Information and Technology’, Nomiki Vivliothiki, 13 March 2024

‘Level 2 Award in Wines’, 27 hours, Wine & Spirit Education Trust, 13 January 2024 - 23 February 2024

‘Professional Chef Course’, 120 hours, Le Monde, 6 February 2023 – 31 March 2023

(Courses: Culinary Art, Oenology, Food Science & Technology, Management & Operation of Restaurant)

‘Basic Chef Course’, 150 hours, Le Monde, 7 November 2022 – 26 January 2023

(Courses: Culinary Art, Hygiene & Sanitation, Composition of Menu, Cost Accounting Principles)

‘Data protection in the context of pandemic response measures’, Hellenic Data Protection Authority, 28 January 2021

‘11th Hellenic Conference on Artificial Intelligence (SETN)’, Hellenic AI Society (EETN), 2 - 4 September 2020

‘The New Law of Société Anonyme’, 4 hours, Nomiki Vivliothiki, 1 March 2019

‘Corporate Finance and Law’, University of Piraeus, online learning, 1 June 2018 - 15 September 2018

‘Conventional Relations in Modern Tourism: The New Law of Société Anonyme’, 3 hours, Hellenic Civil Law Association, 17 April 2018

SKILLS, ACTIVITIES & INTERESTS

Languages: Greek: native language; English: proficient (holder of Certificate of Proficiency in English - University of Michigan and of the International English Language Testing System - British Council); French: intermediate (holder of Delf B2)

IT Skills: Proficient User of MS Office

Interests: Reading, cooking, wine tasting, ballroom dancing, travelling

Memberships: Athens Bar Association, Union de la Sommellerie Grecque