



Kyriakos Chatziefthymiadis

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Gender: Male **Date of birth**: 29/10/2001 **Nationality**: Greek

ABOUT ME

Business Administrator and Management student passionate about Financial and Tax Accounting and pursuing a Master's in Accounting and Finance. at the Athens University of Economics and Business. I want to become an actor of change by transforming the knowledge I acquire through my educational and work experience into helping and providing added value to small civil society organisations (such as the NGO I have co-founded) in the accounting and finance aspect.

EDUCATION AND TRAINING

[20/10/2024 – Current]

Course in Greek Tax Legislation

University of Athens Lifelong Learning Center <https://elearningekpa.gr/courses/forologiko-dikaio-kai-praktiki-efarmogi>

[01/10/2024 – Current]

Masters in Accounting and Finance

Athens University of Economics and Business <https://www.dept.aueb.gr/en/master.accfin>

[01/10/2023 – 30/09/2024]

Teacher's Training Program

Athens University of Economic and Business <https://www.dept.aueb.gr/en/tep>

Field(s) of study: Education: • *Teacher training with subject specialisation*

- Participated in a total of **17 personal and group projects** in different fields (psychology, pedagogy, quality management, operation of the Greek educational system) using multiple methodologies (literature review, field research, creation of an artistic project, development of a business plan).
- Created a business plan for a public benefit organisation by suggesting the company time that would be more appropriate and beneficial (according to Greek company and tax regulation) as well as how would the company treat different tax issues that would arise.

[01/03/2021 – Current]

Student (Management Level)

Chartered Institute of Management Accountants (CIMA) <https://www.aicpa-cima.com/resources/landing/cgma-framework>

Field(s) of study: Business, administration and law: • *Accounting and taxation*

- Completion of the preparatory stage (**Certifiante in Business Accounting**) in just **1 month** from the start of my student status.
- Completion of the first stage (**Operational Level**) within **5 months**, immediately after successful completion of the preparatory stage.
- Successfully passing the **Management Level** Objective Type exam. Currently preparing for the **Management Case Study** exam.

Certificates awarded:

- **CIMA Certificate in Business Accounting**
- **CIMA Diploma in Management Accounting**

[20/08/2022 – 30/06/2023]

Student Mobility (Erasmus+)

Copenhagen Business School www.cbs.dk

Notable courses:

- **Management Accounting and Control Systems**
- **Financial Accounting**
- **Economics in the Digital Age**
- **Entrepreneurship Finance**

Volunteer at the exchange student reception activities for the spring semester within the **CBS Exchange Social Program**.

[01/10/2020 – Current]

Bachelors in Business Administration and Management

Athens University of Economics and Business <https://dept.aueb.gr/en/ode>

Field(s) of study: Business, administration and law: ● *Management and administration*

Track: **Accounting and Finance**

Expected Graduation: **September 2024**

Current GPA: **7.89**

Notable Courses:

- **Advanced Financial Accounting**
- **Tax Accounting**
- **Auditing**
- **Leadership and Development of Personal Competencies**

Participation in the **Hult Prize** student competition.

Participation in student organisations:

- **Model United Nations Group (MUN):** Member of the Management Team
- **AUEB GenZ Buddies Club:** Buddy, Member of the Knowledge Management Team and Subgroup Leader for the Erasmus+ Programme, Volunteer at the all-day ABC Event powered by Dialectica.

Attending Lifelong Learning Centre programmes:

- **Preparation Programme for the Certification of Educational Competence of Adult Educators for the EOPPEP Examinations**
- **Personal Branding**

WORK EXPERIENCE

[01/09/2023 – Current]

Co-Founder, Administrator and Non-Formal Learning Facilitator

LevelUP Greece Civil Non-Profit Company

City: Nikaia | **Country:** Greece

- **Legal representation** of the organisation vis-à-vis third parties.
- **Managing** the **practical** and **budgetary aspects of projects** for which our organisation is **coordinating** or **supporting**.
- **Designing** and **implementing non-formal learning activities and workshops** on a variety of topics and **supporting** other volunteer members of the organisation in the planning process.
- **Registration of accounting and tax transactions** on the **MyDATA** platform and **submission of VAT** and **withholding tax returns**.

Implemented projects:

- **The Greek Getaway:** Providing support to 30 18 year olds with economic and social barriers to plan (in groups of 5) and implement a 7-day learning trip to Europe.
- **EuroInsight:** Providing support to 15 18 year olds with economic barriers and disabilities to plan (in groups of 5) and implement a 7-day learning trip to Europe.

[01/05/2021 – 30/04/2023]

Coordinator of Internship and Mobility Programmes

ADHD Hellas

City: Athens | **Country:** Greece

- Responsible for the creation of the **Erasmus Plan** and the writing of the application for the award of the **Erasmus+ Accreditation in the field of Adult Education**, which can provide the association with funding of up to 140.000€ per year to carry out relevant transnational mobility.
- Responsible for the **design** and **implementation of brainstorming activities** in the 40-member Volunteer-Student Team in order to **generate ideas** for **Erasmus+ projects in the field of Youth** and **European Solidarity Corps** (Youth Exchanges, Solidarity Projects).
- Responsible for **training** other volunteers in designing and supporting **Erasmus+ projects**.

LANGUAGE SKILLS

Mother tongue(s): Greek

Other language(s):

English

LISTENING C2 READING C2 WRITING C2

SPOKEN PRODUCTION C2 SPOKEN INTERACTION C2

Danish

LISTENING A1 READING A2 WRITING A1

SPOKEN PRODUCTION A1 SPOKEN INTERACTION A1

French

LISTENING A1 READING A1 WRITING A1

SPOKEN PRODUCTION A1 SPOKEN INTERACTION A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

My Digital Skills

Use of Project Management Tools (ClickUp, Asana, Monday) | Use and Administration of No-Code Application Platforms (Airtable, AppSheet) | Advanced Use of Microsoft Word, Microsoft Excel, Microsoft Access and Microsoft PowerPoint | Use and Administration of Online Learning Platforms (Moodle, OpenedX) | Use of Digital Collaboration Tools (Slack, Discord, Google Workspace, Microsoft 365)

HONOURS AND AWARDS

[05/08/2019]

2019 Microsoft Office Specialist World Championship - 1st Place (PowerPoint 2013) Awarding institution: Certiport - Pearson VUE

After my success in the **Preliminary Rounds** (850.000 young people aged 13-22 from all over the world) and the **National Final** in Greece, I was invited to represent my country in the **World Final** in **PowerPoint 2013**. It is the **first** and **only** (until today) time that a Greek participant wins the gold award.

The competition process required the use of **critical thinking**, our ability to **solve complex problems** as well as to **efficiently manage** the **very limited time** we were given.

Link: <https://certiport.pearsonvue.com/Blog/2019/August/Certiport-Names-2019-MOS-World-Champions>

[07/08/2017]

2017 Microsoft Office Specialist World Championship - 3rd Place (Excel 2013) Awarding institution: Certiport - Pearson VUE

After my success in the **Preliminary Rounds** (560,000 young people aged 13-22 from all over the world) and the **National Final** in Greece, I was invited to represent my country in the **World Final** in **Excel 2013**. There, after a great effort, I managed to win the bronze prize at the age of **16**.

The competition process required the use of **critical thinking**, our ability to **solve complex problems** as well as to **efficiently manage** the **very limited time** we were given.

Link: <https://certiport.pearsonvue.com/About/Press-room/Press-releases/2017/Certiport-Presents-the-2017-Microsoft-Office-Speci.aspx>

[29/06/2022]

ICAEW 100 Finalist (2022) Awarding institution: Institute of Chartered Accountants in England and Wales

ICAEW 100 (2022) was a national business and accounting competition open to all students studying at a university in Greece regardless of year of study or degree discipline.

The online test assessed participants' strengths, provided a tailored strengths report and shared a real insight into the world of chartered accountancy. My score in the online test offered me a place on the ICAEW 100 leaderboard.